

**Diocese of Shrewsbury-Local Pastoral Area 12
(Comprising the parishes of Frodsham and Runcorn)**

**Minutes of LPA Meeting held on Thursday 6TH May 2010
At Our Lady's, Palace Fields, Runcorn.**

Present

Fr. George Malecki (Chairperson)	St. Augustine's
Monsignor Peter O'Neill	St. Luke's
Father Colin Wilson	
John Grice	St. Augustine's
Chris Cunningham (Lay rep Chair)	Our Lady's
Lilian Brocklesby	Holy Spirit
Pauline Stitt	St. Luke's
Margaret Scowcroft	St. Edward's
Fr. Jonathan Mitchell	Holy Spirit and St. Martin's
Sr. Teresa	Diocesan Children's Society
Phil Hallman	School Representative
Andrew Keeley	

	Minutes	Action to be taken
01/05/10	Meeting commenced with welcome and opening prayer	
02/05/10	Apologies for absence Fr. Peter Wright St. Edward's Deacon Deryck Sankey Our Lady's Father Bill Harrison Our Lady's Father Peter Robertson Helen Bailey St. Martin's	
03/05/10	Minutes of the last meeting Item 6/03/10-"use of the hall for one service" Otherwise accepted as a correct record	
04/05/10	Matters arising 04/0310 - LPA Meal was enjoyed by all who were able to attend.	
05/05/10	LPA Constitution-First Consultative Draft. This was the main item for the meeting and was thoroughly discussed by the team and several amendments/modifications suggested. Particular attention was given to the Terms of Office. Suggested that major headings should be enumerated for ease of cross-referencing.	LPA sub-group to re-draft and circulate second draft Statement prior to next meeting.
06/05/10	LPA Mission Statement Not everyone has received the second draft. A Paper copy was circulated to the team, and	<ul style="list-style-type: none"> • Copy of Statement to be sent electronically.

	<p>Pauline will send it out by email as well. The meeting was pleased with the revised text. It just needs tweaking a little. Comments and suggestions to be sent to Pauline prior to next meeting.</p>	<ul style="list-style-type: none"> • Team members to form any comments to Pauline prior to next meeting
07/05/10	<p>LPA Co-ordinators Update:</p> <p>Catholic Children's Society:</p> <ul style="list-style-type: none"> • Lots of work done around Good Shepherd • Looking to arrange a Social around the 19th November 2010 at the Holiday Inn. <p>Disability Awareness</p> <ul style="list-style-type: none"> • Some information was received about the Mass for the Disabled in Chester but only arrived 3 days before the Mass. <p>Justice & Peace/Fair Trade</p> <ul style="list-style-type: none"> • Fair Trade is running well now • CAFOD- The ladies of CAFOD want to put on an "Awareness Day" for Warrington, Runcorn and Frodsham the dates suggested are as follows: Saturday 10th July; Friday 2nd July or Friday 16th July. They will organise it all and just ask that we provide the venue. Some suggestions were made regarding the venues, but it depends what they need in the form of facilities. <p>Health and Safety</p> <ul style="list-style-type: none"> • Nothing to report. <p>Schools:</p> <ul style="list-style-type: none"> • Phil reported that there was building across a number of Schools. • The position regarding SATs-as far as aware these are going ahead • There is still a Head Teacher vacancy at Holy Spirit. Interviews are being held for this post and also for Deputy Head at St. Clements. • St Luke's have appointed a Deputy Head-Eileen Murter • St Chad's have now appointed 3 Deputies. They are now hoping to appoint a new Chaplain. The Lenten Collection from students raised £2000, this money to be sent to Catholic Children' Society; Kenya; SVP and Halton Haven. • Phil expressed the thanks of the Primary Schools, as some of the pupils from St. Chad's had been around, and 	<ul style="list-style-type: none"> • John to liaise with them

	it had been really great. Andrew said it had been a life affirming experience for the Students from St. Chad's	
08/05/10	<p>Any Other Business</p> <p>I. Mass times need to be looked at in the near future to ensure cover. Need to consider reduction in number of Masses. This needs to be done in a proactive manner and not wait until a serious situation arises</p> <p>II. Lilian asked that A 'thank-you letter ' went to the Editorial Board of the Newsletter</p> <p>III. CAFOD Boxes raised £900 in St. Augustine's – the intention is to co-ordinate this across the LPA next year.</p> <p>IV. LPA Social needs to be considered.</p>	<ul style="list-style-type: none"> • An Agenda item for the next meeting • Fr. George to send • Agenda item for next meeting
09/05/10	<p>Date, Time and Venue for Next Meeting</p> <ul style="list-style-type: none"> • 7pm. Thursday 1st July – St. Augustine's 	
10/05/10	Closing Prayer	